

**MAINE BOARD OF BAR EXAMINERS**

135 MAINE ST, STE A, BOX 305

BRUNSWICK, ME 04011

**INSTRUCTIONS TO APPLICANTS**

**NOT ADMITTED IN ANOTHER JURISDICTION FOR ONE YEAR OR MORE**

*Before completing this application, read the Maine Bar Admission Rules.*

By submitting this application to the Board of Bar Examiners, you understand that the Board shall make disclosures of certain information as required by the Maine Bar Admission Rules, including publication of a list of all persons who submit an application for each examination and a list of all persons who pass each examination. In addition, to assist law schools in obtaining or maintaining ABA or state accreditation, the Board may also make reasonable disclosures to an applicant's law school including, but not limited to, information about whether an applicant sat for the examination and whether the applicant passed or failed.

This application contains two parts: the Application and Forms. Answer each question fully. If the space provided on any form is insufficient, use and attach additional pages as necessary and identify and initial the same.

Complete a blank form only as required by your answer to the question that relates to that form. Unused blank forms do not need to be returned. You may have to make copies of some of the blank forms. Therefore, do not mark on a form until you have made the requisite number of copies. If you cannot make copies, they can be downloaded from the Board's website at [www.mainebarexaminers.org](http://www.mainebarexaminers.org) or they can be obtained from the Board by written request.

Complete and sign this application and cause your oath to be taken as shown. Return it with the designated fee (*see* Maine Bar Admission Rule 6) to the Maine Board of Bar Examiners by 5 p.m. *May 20<sup>th</sup>* if you are applying for the July examination, and by 5 p.m. *December 20<sup>th</sup>* if you are applying for the February examination. **Applications are due in the Board's office by 5 p.m. on the respective due dates.**

Include the fee of \$600.00, payable to the Maine Board of Bar Examiners.

Fill out and sign three Authorization and Release Forms and cause your oath to be taken as shown on each copy. Return three originals with your application.

Send out a copy of an Undergraduate/Graduate/Law School Certificate, to be completed by **each** undergraduate and graduate school from which you graduated or attended for two years AND to **each law school you attended**. Provide to the Registrar or Dean of each school a copy of an executed authorization and release, a blank Certificate, and a request that the school complete the Certificate and forward it directly from the school to the Board with a transcript. You may photocopy the school certificates and authorization and release forms if necessary.

*The Board must receive all education certificates required by Maine Bar Admission Rule 10(b) at least one week prior to the examination date or you will not be allowed to sit for the examination.*

You must arrange to have three of the five references listed in your application complete and file an enclosed Reference Questionnaire with the Board. The Questionnaires may be filed after the application deadline, but must be on file with the Board before a certificate of qualification for admission to the Maine bar can be issued. Questionnaires must be received directly from the individual completing them. Those received from applicants will be returned.

If you are applying for admission pursuant to Maine Bar Admission Rule 10(b)(5), you must make arrangements with the attorney with whom you studied to furnish the Board a supplementary letter certifying the dates of such study and your successful completion of the pre-approved course of study.

Please note that **4 M.R.S.A. § 805-A(3)** requires you to be admitted by the Court within one (1) year after you receive notice that you have successfully passed the bar examination. If you are not admitted within one (1) year (or if the Court does not extend the one-year period), you will be required to retake the bar examination if you wish to be admitted in Maine.

Your application will be processed only after you provide all the necessary information. To avoid delays, be sure to:

Print your answers legibly using blue or black ink.

Print your application single-sided.

Answer every question.

Complete all the forms required.

Sign all the forms requiring your signature.

Provide the correct number, street name, city, state, and zip code for each address.

Include three **originals** of the properly executed Authorization and Release Form.

Enclose a separate sheet of paper identified with the question number if you need more space.

1. Addresses are essential for a thorough and timely investigation. Where addresses are requested, you must provide complete and accurate numbers, street names, cities, states, and zip codes.
2. Use the two-letter code to indicate state names.
3. Dates: For example: October 5, 2018 should be written 10/5/2018.
4. If you are not sure of the dates, places, or other information requested, it is your responsibility to consult with the court, agency, or other entity involved to obtain accurate and complete information.
5. Avoid the use of abbreviations, particularly those that are not self-explanatory, or provide proper explanation where they are used.
6. Whenever the names of clients, references, employers, associates, and/or partners are used, identify them as such.
7. Where indicated, check the box in front of the word “yes” or “no” to designate your answer.
8. Keep a copy of your completed application for your personal records.

Applications should be submitted to the Board at the following addresses:

By U.S. Mail (including Express Mail and Overnight Mail) and Overnight Carrier (Federal Express, UPS, etc.):

Maine Board of Bar Examiners  
135 Maine Street, Ste A, Box 305  
Brunswick, ME 04011

Inquiries should be directed to the Executive Director at (207) 623-2464 or by e-mail at [execdir@mainebarexaminers.org](mailto:execdir@mainebarexaminers.org).

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant's Last Name

First Name

Middle Name

**MAINE BOARD OF BAR EXAMINERS  
135 MAINE STREET, STE A, BOX 305  
BRUNSWICK, ME 04011**

**APPLICATION TO TAKE BAR EXAMINATION**

**FOR APPLICANTS NOT ADMITTED IN ANOTHER  
JURISDICTION FOR ONE YEAR OR MORE**

**Contact Information**

Provide below the mailing address at which you can be contacted about this application during the next six months:

Check if address is:  Residence

Business

If business, name of Firm: \_\_\_\_\_

Address/P. O. Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Provide below the telephone numbers where you can be reached:

( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
Home Office

( ) \_\_\_\_\_  
Other

E-Mail \_\_\_\_\_

The Board will use email to confirm receipt of your application, unless otherwise requested

**Testing Information**

1. I am applying for the following exam:  February 20\_\_  July 20\_\_

2. I am a graduate of a foreign law school.  Yes  No

***If yes, you must have received or applied for certification from the Maine Board of Bar Examiners that your education meets with the requirements of Maine Bar Admission Rule 10(b)(4) and its accompanying regulation before you will be eligible to sit for the Maine Bar Examination.***

3. The Board offers applicants the opportunity to take the Maine bar examination by laptop. Participating applicants are required to provide their own laptops and download the required software, as well as perform laptop pre-test of the software, prior to the exam. Participating applicants will be responsible for payment of additional fees associated with downloading the software. These fees (\$110.00) are paid directly to the software vendor. **Do not include these fees with your application payment to the Board.**

Additional instructions for participating in laptop testing, including instructions, fees and deadlines related to downloading the software, will be posted to the Board's website sometime around early January for the February exam and early June for the July exam.

Do you anticipate participating in laptop testing for this Maine bar examination?  
 Yes  No

*If your answer to Question No. 3 was "Yes", please complete the following:*  
*Have you used computerized testing during law school?*  Yes  No

*If so, what testing software have you previously used?* \_\_\_\_\_

4. I request or will be requesting accommodations for a disability or condition that affects my ability to take the exam by submitting the required application before the application deadline.  
 Yes  No

**NOTE: All applicants requesting testing accommodations must submit a completed Testing Accommodations Application and supporting documentation prior to the application deadline, regardless of whether accommodations have been previously requested and/or granted.**

5. Have you taken the Multistate Professional Responsibility Examination?  
 Yes  No

*If so, please state date and jurisdiction:* \_\_\_\_\_  
*Date/Jurisdiction*

All applicants must arrange for transfer of your MPRE score directly to the Maine Board of Bar Examiners. MPRE scores must be received directly from the National Conference of Bar Examiners. Students' Reports of Scores cannot be accepted. Orders for score processing can be handled through the NCBE website at [www.ncbex.org](http://www.ncbex.org).

STATE OF MAINE BOARD OF BAR EXAMINERS

List below all the other names or surnames you have used or been known by and describe when, how, and why your name was changed (e.g., marriage or divorce).

First, Middle, Last Name	Used from	Used to	Description of change
_____	Year _____	Year _____	_____
_____	Year _____	Year _____	_____
_____	Year _____	Year _____	_____

**Social Security Number:** \_\_\_\_\_

**NCBE Number (enter 8 digits):** N \_\_\_\_\_

If you have not already done so, go to [www.ncbex.org/ncbe-number](http://www.ncbex.org/ncbe-number) to request an NCBE Number. Your unique NCBE Number will be used for identification purposes when you take the Multistate Bar Examination and the Multistate Professional Responsibility Examination and may be used as an identifier for other bar-admission-related purposes .

**Sex:**    Male                   Female                   Non-Binary

**Date of Birth:**      Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

**Place of birth:**      City: \_\_\_\_\_ State: \_\_\_\_\_

Country: \_\_\_\_\_

**Of what country are you a citizen?** \_\_\_\_\_

**If you are not a citizen of the United States, what is your immigration status?** \_\_\_\_\_

---

**Have you ever been married?**                                   Yes                   No

If yes, give the full name of your spouse(s) and date(s) and place(s) of marriage.

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Place: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Place: \_\_\_\_\_

**NOTE: Any divorce must be reported in response to Question No. 19.**

Notice to Applicants: The following information will be used solely in the aggregate to help assess inclusivity and diversity among applicants for admission to the Maine Bar. Submission of this information by you is voluntary, and a decision not to provide this information will not affect your application or eligibility for the bar examination. This form will be kept separate from all other application and examination materials and records.

Please check all categories that apply.

**Race/Ethnicity:**

- Hispanic/Latino
- American Indian or Alaska native
- Asian
- Black or African American
- White/Caucasian
- Self-Identification \_\_\_\_\_
- I do not want to disclose

**Gender:**

- Female
- Male
- Transgender
- Self-Identification \_\_\_\_\_
- I do not want to disclose

**Disability:**

I have a disability (physical or mental) that substantially limits one or more major life activity.

- Yes
- No
- I do not want to disclose

**Sexual Orientation:**

- Heterosexual
- Lesbian, Gay, Bisexual
- Self-Identification \_\_\_\_\_
- I do not want to disclose

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- 1. List every permanent and temporary residence at which you have lived during the last five (5) years or since you graduated from college (whichever period of time is longer). List addresses in reverse chronological order starting with your current address:**

**Current Address:**

- From Mo/Yr \_\_\_\_\_ To Present  
Address \_\_\_\_\_ Apt. \_\_\_\_\_  
City \_\_\_\_\_ County \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Country if not United States \_\_\_\_\_

**Prior Addresses:**

- From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_  
Address \_\_\_\_\_ Apt. \_\_\_\_\_  
City \_\_\_\_\_ County \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Country if not United States \_\_\_\_\_
  
- From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_  
Address \_\_\_\_\_ Apt. \_\_\_\_\_  
City \_\_\_\_\_ County \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Country if not United States \_\_\_\_\_
  
- From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_  
Address \_\_\_\_\_ Apt. \_\_\_\_\_  
City \_\_\_\_\_ County \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Country if not United States \_\_\_\_\_
  
- From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_  
Address \_\_\_\_\_ Apt. \_\_\_\_\_  
City \_\_\_\_\_ County \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Country if not United States \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS AS NECESSARY**



**STATE OF MAINE BOARD OF BAR EXAMINERS**

**2. List the names of all colleges and universities other than law schools you attended, their location (including the name of the campus if the school had more than one), the dates attended, and the degree received. Mark “ND” if you did not receive a degree and state your reason(s) for leaving. List schools beginning with the most recent.**

• College \_\_\_\_\_  
From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_ Degree or Reason(s) for leaving \_\_\_\_\_

• College \_\_\_\_\_  
From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_ Degree or Reason(s) for leaving \_\_\_\_\_

• College \_\_\_\_\_  
From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_ Degree or Reason(s) for leaving \_\_\_\_\_

**3. List below the names of all the law schools you attended, their location (including the name of the campus if the school had more than one), the dates attended, and the degree received. Mark “ND” if you did not receive a degree and state your reason(s) for leaving. List schools beginning with the most recent.**

• Law School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_ Degree or Reason(s) for leaving \_\_\_\_\_

• Law School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_ Degree or Reason(s) for leaving \_\_\_\_\_

**\*\*IT IS YOUR RESPONSIBILITY TO ENSURE THAT A CERTIFICATE IS SENT TO THE MAINE BOARD OF BAR EXAMINERS FROM EACH UNDERGRADUATE SCHOOL FROM WHICH YOU RECEIVED A DEGREE OR ATTENDED FOR AT LEAST TWO YEARS, AND FROM EVERY LAW SCHOOL YOU HAVE ATTENDED AS REQUIRED BY MAINE BAR ADMISSION RULE 5(c).\*\***

**STATE OF MAINE BOARD OF BAR EXAMINERS**

**4. Did you engage in law office study in lieu of attending law school?**

Yes       No

If yes, under the approval of what jurisdiction? \_\_\_\_\_

Indicate when and where: From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Employer or Proctor: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**5. Have you ever been dropped, suspended, placed on disciplinary probation, expelled or requested to resign or allowed to resign in lieu of discipline from any school (including law school) or otherwise subjected to discipline by any such institution? NOTE: Academic probation need not be reported.**

If you answer yes, provide the following information:  Yes       No

Name of Institution: \_\_\_\_\_

Date of the Institution Action: \_\_\_\_\_

Explanation: \_\_\_\_\_

**6. PRIOR APPLICATIONS FOR ADMISSION**

**6A. Have you ever been admitted to the bar in any other jurisdiction?**

If yes, complete Part 6D.  Yes       No

**If yes, has your admission been subject to any conditions and/or have you been admitted under a conditional admission agreement in any other jurisdiction?**

Yes       No

If yes, please attach a copy of the conditions upon which you were admitted in any such jurisdiction.

**6B. Have you ever sat for a bar examination in Maine or any other jurisdiction?**

If yes, complete Part 6D  Yes       No

(QUESTION NO. 6 CONTINUED ON NEXT PAGE)

**STATE OF MAINE BOARD OF BAR EXAMINERS**

- 6C. Have you submitted an application to be admitted by examination, motion or diploma privilege, under an in-house counsel or other reciprocity rule, or to be reinstated to the bar in Maine or any other jurisdiction?**  Yes  No

If yes, complete Part 6D.

- 6D. If your answer to Question 6A, Question 6B and/or Question 6C was “Yes”, please list below any jurisdiction to which you have ever applied for admission or previously sat for a bar examination.**

**Provide a brief narrative explanation of the circumstances surrounding the reason for any withdrawals of applications or failures to be admitted (other than those due to failing the examination).**

**If admitted to a bar of a foreign country, give the name and address of the admitting authority.**

- **State or foreign country:** \_\_\_\_\_  
Applied for admission by:  Exam  Motion  Diploma  Reinstatement  
Dates of all applications made (Mo/Yr): \_\_\_\_\_  
Dates of all examinations taken (Mo/Yr): \_\_\_\_\_  
Admitted or readmitted (Mo/Day/Yr): \_\_\_\_\_  
Not admitted due to:  Failed Exam  Withdrew Application  Other  
If admitted, attorney bar number: \_\_\_\_\_  
If admitted, state whether you are in good standing  Yes  No  
Explanation: \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS AS NECESSARY.**

**\*\*IT IS YOUR RESPONSIBILITY TO ENSURE THAT A LETTER OF GOOD STANDING IS SENT TO THE MAINE BOARD OF BAR EXAMINERS FROM EACH JURISDICTION OR COUNTRY WHERE YOU ARE ADMITTED TO PRACTICE LAW. In the event you are not in good standing in any jurisdiction due to non-payment of dues, failure to comply with CLE requirements, or similar infractions, the Board requires that you provide evidence that you have either (1) taken whatever steps are necessary to bring your status current; or (2) formally withdrawn from the bar in question.\*\***

**STATE OF MAINE BOARD OF BAR EXAMINERS**

7. List the full name and address of each mandatory or voluntary bar association of which you have been or are currently a member.

Name of Bar Association	Dates of Membership	Address	City	State	Zip
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

8. Have you ever held judicial office?  Yes  No

If Yes, provide the following information about each office:

Office held: \_\_\_\_\_ From Mo/Yr: \_\_\_\_\_ To Mo/Yr: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Reason for termination, if applicable: \_\_\_\_\_

9. A. Have you ever been disbarred, suspended, censured, or otherwise reprimanded or disqualified as an attorney in any jurisdiction?  Yes  No

B. Have there ever been or are there now any charges, complaints, or grievances (formal or informal) pending concerning your conduct as an attorney in any jurisdiction?  Yes  No

If you answer Yes to either of the above, please provide the following information:

Name of Regulatory Agency: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Nature of the charge, complaint or grievance: \_\_\_\_\_  
Agency Action: \_\_\_\_\_ Date: \_\_\_\_\_  
Explanation: \_\_\_\_\_

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**10. Have there ever been or are there now any inquiries, charges, complaints, or grievances (formal or informal) pending alleging that you engaged in the unauthorized practice of law?**

Yes       No

If the answer is Yes, please provide the following information:

Name of Regulatory Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Agency Action: \_\_\_\_\_ Date: \_\_\_\_\_

Explanation: \_\_\_\_\_

\_\_\_\_\_

**Have sanctions ever been entered against you or have you ever been disqualified from participating in any case?**

Yes       No

If Yes, complete the following:

Case No.: \_\_\_\_\_ Style of Action: \_\_\_\_\_

Name of court: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Disqualified from Mo/Yr: \_\_\_\_\_ To Mo/Yr: \_\_\_\_\_

Reason for the disqualification: \_\_\_\_\_

**ATTACH ORDER OF SANCTION OR DISQUALIFICATION.**

**STATE OF MAINE BOARD OF BAR EXAMINERS**

12. A. **Have you registered under the Selective Service Act?**     Yes     No

(See below)\*\*

All males, except those born between 3/28/57 and 12/31/59, are required to register under the Selective Service Act at the time they attain the age of eighteen years.

\*\* **If Yes**, please list: Number: \_\_\_\_\_

Residence address at time of registration: \_\_\_\_\_

\*\* **If No**, state reason:     Female     Date of Birth Exemption \_\_\_\_\_

DOB

Other - Please Explain: \_\_\_\_\_

B. **Have you ever been a member of the armed forces of the United States, its reserve components or the National Guard?**     Yes     No

If Yes, complete FORM 1.

13. **List every job you have held since you graduated from college or for the past five (5) years (whichever is longer), beginning with your current job. Include self-employment, clerkships, temporary or part-time employment and military service. Account for any period of time when you were unemployed for more than four months (i.e., in school, studying for the bar examination, seeking employment, etc.) Begin with your current job. Please include complete mailing addresses so the Maine Board of Bar Examiners can obtain written verification of all employment or practice. For any time when you were self-employed, provide a reference who can verify the nature and length of your self-employment.**

**CURRENT EMPLOYMENT**

From Mo/Yr \_\_\_\_\_ To Present                      Job Title: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Employer or Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (    ) \_\_\_\_\_

**STATE OF MAINE BOARD OF BAR EXAMINERS**

**FORMER EMPLOYMENT**

- From Mo/Yr \_\_\_\_\_ To \_\_\_\_\_ Job Title: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Employer or Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: (    ) \_\_\_\_\_ Reason for Leaving Position: \_\_\_\_\_
- From Mo/Yr \_\_\_\_\_ To \_\_\_\_\_ Job Title: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Employer or Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: (    ) \_\_\_\_\_ Reason for Leaving Position: \_\_\_\_\_
- From Mo/Yr \_\_\_\_\_ To \_\_\_\_\_ Job Title: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Employer or Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: (    ) \_\_\_\_\_ Reason for Leaving Position: \_\_\_\_\_
- From Mo/Yr \_\_\_\_\_ To \_\_\_\_\_ Job Title: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Employer or Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: (    ) \_\_\_\_\_ Reason for Leaving Position: \_\_\_\_\_

**MAKE ADDITIONAL COPIES OF THIS PAGE AS NECESSARY**

**STATE OF MAINE BOARD OF BAR EXAMINERS**

**14 A. Have you ever been terminated, suspended, disciplined or permitted to resign in lieu of termination from any job?**

Yes     No

If Yes, provide the following information about each occurrence:

Employer or Firm: \_\_\_\_\_

Date of Employment:    From Mo/Yr: \_\_\_\_\_ Mo/Yr: \_\_\_\_\_

Explanation of Circumstances: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ATTACH ADDITIONAL SHEETS AS NECESSARY.**

**14 B. Has an employer of yours ever been convicted of a violation of a state or federal law, rule or regulation, in whole or in part because of your conduct?**

Yes     No

If Yes, provide the following information and about each occurrence:

Employer or Firm: \_\_\_\_\_

Date of Employment:    From Mo/Yr: \_\_\_\_\_ Mo/Yr: \_\_\_\_\_

Explanation of Circumstances: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ATTACH ADDITIONAL SHEETS AS NECESSARY.**



**STATE OF MAINE BOARD OF BAR EXAMINERS**

- 15. Have you or any business you had an ownership interest in ever applied for (even if the application was subsequently withdrawn) or held a license for a business, trade, or profession, other than as an attorney at law?**

Yes       No

If yes, provide the following information about each license:

Type of License: \_\_\_\_\_ Mo/Yr: \_\_\_\_\_

Current Status of License: \_\_\_\_\_

Issuing Authority: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS AS NECESSARY.**

- 16. A. Have you or any business you had an ownership interest in ever been denied a license for a business, trade or profession (e.g., CPA, real estate broker, physician, patent practitioner)?**

Yes       No

- B. Have you or any business you had an ownership interest in ever had a business, trade or professional license revoked?**

Yes       No

If you answer Yes to either of the above, please provide the following information:

Name of Regulatory Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Agency Action: \_\_\_\_\_

Explanation: \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS AS NECESSARY.**

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16. C. Are there any businesses, including but not limited to corporations, partnerships, professional associations or individual partnerships, which you now or previously operate(d) or control(led) or in which you have or had an ownership interest? (Ownership of 10% or less in any business in which the stock is publicly traded need not be disclosed).

Yes  No

If yes, list for each:

Name and Address of Entity	Nature of Business	State of Incorporation
<hr/>		
<hr/>		

17. A. Have you or any business you had an ownership interest in ever been suspended, censured, or otherwise reprimanded or disqualified as a member of another profession, or as a holder of public office?

Yes  No

- B. Have there ever been or are there now pending any charges, complaints, or grievances (formal or informal) concerning your conduct as a member of any other profession, or as a holder of public office?

Yes  No

- C. Have you ever been disciplined in any profession or other setting (excluding employment, educational or military) for any violation of the rules applicable to your behavior?

Yes  No

- D. Have you ever been asked to resign or given the opportunity to resign in lieu of disciplinary action or termination from any organization for any reason?

Yes  No

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If you answered Yes to Questions 17. A, B, C or D, please provide the following:

Name of Regulatory Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Agency Action: \_\_\_\_\_

Explanation: \_\_\_\_\_

18. A. Has any surety on any bond on which you were the principal been required to pay any money on your behalf?  Yes  No

If Yes, complete FORM 2.

- B. Have you or any business in which you had an interest ever been refused a fidelity or other bond?  Yes  No

If Yes, complete FORM 2

19. Have you ever been a named party to any civil action?  Yes  No

If Yes, complete FORM 3.

**NOTE: Family law matters (including divorces and continuing orders for child support) should be included here.**

**IF YOUR ANSWER IS YES, BE SURE TO ATTACH A COPY OF THE PLEADINGS (INCLUDING COMPLAINT AND ANSWER) AND COURT'S NOTATION REGARDING THE FINAL DISPOSITION OF THE SUIT, INCLUDING ANY FINAL JUDGMENTS OR ORDERS. IF THE MATTER WAS SETTLED PRIOR TO TRIAL, PROVIDE COPIES OF THE FINAL RELEASE/SETTLEMENT AGREEMENT.**

**STATE OF MAINE BOARD OF BAR EXAMINERS**

20. Have you ever had a complaint filed against you in any civil, criminal or administrative forum alleging fraud, deceit, misrepresentation, forgery or legal malpractice?

Yes       No

If Yes, complete FORM 3.

IF YOUR ANSWER IS YES, BE SURE TO ATTACH A COPY OF THE PLEADINGS (INCLUDING COMPLAINT AND ANSWER) AND COURT'S NOTATION REGARDING THE FINAL DISPOSITION OF THE SUIT, INCLUDING ANY FINAL JUDGMENTS OR ORDERS. IF THE MATTER WAS SETTLED PRIOR TO TRIAL, PROVIDE COPIES OF THE FINAL RELEASE/SETTLEMENT AGREEMENT.

21. A. Have you ever been cited for, arrested for, charged with, or convicted of any alcohol or drug related traffic violation other than a violation that was resolved in juvenile court?

Yes       No

If Yes, complete FORM 5T. Do **not** attach a printout of your driving records as it will not be accepted. You must provide the information yourself.

- B. Have you been cited for, arrested for, charged with, or convicted of any moving traffic violation during the past ten years? (Not parking violations).

Yes       No

If Yes, complete FORM 5T. Do **not** attach a printout of your driving records as it will not be accepted. You must provide the information yourself.

- C. Have you applied for or been issued a driver's license or operator's permit in any state or jurisdiction other than listed on page 4.

Yes       No

If Yes, list each jurisdiction and the approximate date the license or permit was initially issued.

Jurisdiction

Date License/Permit Issued

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**STATE OF MAINE BOARD OF BAR EXAMINERS**

21. D. Has your driver's license in any state ever been suspended or revoked?  
 Yes  No

If Yes, complete FORM 5S and state the complete facts and circumstances surrounding the suspension or revocation including, but not necessarily limited to: name and address of suspending or revoking authority; date of each suspension or revocation; if suspended, the length of the suspension; the reason for the suspension or revocation; whether the license was reinstated; and any other facts which may be pertinent.

22. Have you ever, as an adult, been cited, arrested, charged or convicted for any violation of any law (except traffic violations)?  
 Yes  No

**NOTE: This answer should include matters that have been expunged or been subject to a diversionary program.**

If Yes, complete FORM 5.

SAMPLE ONLY

**STATE OF MAINE BOARD OF BAR EXAMINERS**

23. Have you ever filed a petition for bankruptcy?  Yes  No  
If Yes, complete FORM 4.

24. A. Have you had any debts of \$500 or more (including alimony, child support, credit cards, charge accounts and student loans) which have been more than 90 days past due within the past three years?

Yes  No

B. Have you ever had a credit card or charge account revoked?

Yes  No

C. Have you ever defaulted on any student loan?

Yes  No

D. Have you ever defaulted on any other loan?

Yes  No

E. Have you filed state and federal income tax returns for each of the last five years?

Yes  No

If Yes to Question 24. A, B, C or D, or No to E complete FORM 6.

25. Do you currently use any drug, narcotic or substance which use is illegal under state or federal law?

Yes  No

If Yes, please explain.

26. Are there any other facts not disclosed hereto concerning your background, history, experience or activities which may have a negative bearing on your character, fitness, or eligibility to practice law in Maine?

Yes  No

If Yes, please attach a statement giving a full explanation.

**STATE OF MAINE BOARD OF BAR EXAMINERS**

**27. Provide complete information for at least five references, preferably persons who have known you for a minimum of five years. You are encouraged to include one reference from every locality where you have lived during the last ten years. Do not list yourself, anyone who is related to you by blood or marriage, or anyone who resides at your current residential address. Do not use names listed in response to Question 13 (employment). Make sure that no two persons listed are members of the same household. Only one person may be a current or former classmate.**

- (1) Name \_\_\_\_\_  
Address \_\_\_\_\_ Suite/Apt. No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Check if address is:     Residence     Business  
Telephone (    ) \_\_\_\_\_ Occupation \_\_\_\_\_ Years Known \_\_\_\_\_
- (2) Name \_\_\_\_\_  
Address \_\_\_\_\_ Suite/Apt. No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Check if address is:     Residence     Business  
Telephone (    ) \_\_\_\_\_ Occupation \_\_\_\_\_ Years Known \_\_\_\_\_
- (3) Name \_\_\_\_\_  
Address \_\_\_\_\_ Suite/Apt. No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Check if address is:     Residence     Business  
Telephone (    ) \_\_\_\_\_ Occupation \_\_\_\_\_ Years Known \_\_\_\_\_
- (4) Name \_\_\_\_\_  
Address \_\_\_\_\_ Suite/Apt. No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Check if address is:     Residence     Business  
Telephone (    ) \_\_\_\_\_ Occupation \_\_\_\_\_ Years Known \_\_\_\_\_
- (5) Name \_\_\_\_\_  
Address \_\_\_\_\_ Suite/Apt. No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Check if address is:     Residence     Business  
Telephone (    ) \_\_\_\_\_ Occupation \_\_\_\_\_ Years Known \_\_\_\_\_

**STATE OF MAINE BOARD OF BAR EXAMINERS**  
**AUTHORIZATION AND RELEASE**

I, (Name) \_\_\_\_\_, born (Date of Birth) \_\_\_\_\_,  
born at (City) \_\_\_\_\_, (State) \_\_\_\_\_, (Country) \_\_\_\_\_,

having filed an application for admission to the bar of Maine, hereby consent to have an investigation made as to my moral character, credit record, college and law school records, criminal records, professional reputation and fitness for the practice of law and such other information as may be received, all of which will be reported only to the admitting authority. I agree to give any further information that may be required concerning my past record. I understand that the contents of my character report are confidential.

I also authorize and request every person, firm, company, corporation, governmental agency, law enforcement agency, court, association or institution having control of any documents, records or other information pertaining to me, to furnish to the Maine Board of Bar Examiners any such information, including documents, records, bar association or State bar governing agency files regarding charges or complaints filed against me, including any complaints erased by law, whether formal or informal, pending or closed, or any other pertinent data; and to permit the Maine Board of Bar Examiners or any of its agents or representatives to inspect and make copies of such documents, records or other information, excepting any information with respect to a juvenile offense.

I also authorize the Maine Board of Bar Examiners to obtain any information from my official record on file with the United States Selective Service System. I further authorize the National Personnel Records Center, in St. Louis, MO or other custodian of my military record to release and furnish to the Maine Board of Bar Examiners information or photocopies of my military personnel and related medical records, including but not limited to a copy of my DD Form 214, Report of Separation, and I do hereby consent to the release of such information.

I hereby release, discharge and exonerate the Maine Board of Bar Examiners, its agents and representatives, including but not limited to expert witnesses or evaluators consulted or used by the Board or its staff, and any person so furnishing information from any and all liability of every nature and kind arising out of the furnishing or inspection of such documents, records, and other information as authorized herein or the investigation made by the Maine Board of Bar Examiners to which I hereby consent.

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant (Sign in Blue or Black Ink)

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public (Sign in black ink)

My commission expires \_\_\_\_\_

Seal or stamp must be affixed to each original.



**STATE OF MAINE BOARD OF BAR EXAMINERS**

**AUTHORIZATION AND RELEASE**

I, (Name) \_\_\_\_\_, born (Date of Birth) \_\_\_\_\_,

born at (City) \_\_\_\_\_, (State) \_\_\_\_\_, (Country) \_\_\_\_\_,

having filed an application for admission to the bar of Maine, hereby consent to have an investigation made as to my moral character, credit record, college and law school records, criminal records, professional reputation and fitness for the practice of law and such other information as may be received, all of which will be reported only to the admitting authority. I agree to give any further information that may be required concerning my past record. I understand that the contents of my character report are confidential.

I also authorize and request every person, firm, company, corporation, governmental agency, law enforcement agency, court, association or institution having control of any documents, records or other information pertaining to me, to furnish to the Maine Board of Bar Examiners any such information, including documents, records, bar association or State bar governing agency files regarding charges or complaints filed against me, including any complaints erased by law, whether formal or informal, pending or closed, or any other pertinent data; and to permit the Maine Board of Bar Examiners or any of its agents or representatives to inspect and make copies of such documents, records or other information, excepting any information with respect to a juvenile offense.

I also authorize the Maine Board of Bar Examiners to obtain any information from my official record on file with the United States Selective Service System. I further authorize the National Personnel Records Center, in St. Louis, MO or other custodian of my military record to release and furnish to the Maine Board of Bar Examiners information or photocopies of my military personnel and related medical records, including but not limited to a copy of my DD Form 214, Report of Separation, and I do hereby consent to the release of such information.

I hereby release, discharge and exonerate the Maine Board of Bar Examiners, its agents and representatives, including but not limited to expert witnesses or evaluators consulted or used by the Board or its staff, and any person so furnishing information from any and all liability of every nature and kind arising out of the furnishing or inspection of such documents, records, and other information as authorized herein or the investigation made by the Maine Board of Bar Examiners to which I hereby consent.

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant (Sign in Blue or Black Ink)

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public (Sign in black ink)

My commission expires \_\_\_\_\_

Seal or stamp must be affixed to each original.

**STATE OF MAINE BOARD OF BAR EXAMINERS**

**AUTHORIZATION AND RELEASE**

I, (Name) \_\_\_\_\_, born (Date of Birth) \_\_\_\_\_,

born at (City) \_\_\_\_\_, (State) \_\_\_\_\_, (Country) \_\_\_\_\_,

having filed an application for admission to the bar of Maine, hereby consent to have an investigation made as to my moral character, credit record, college and law school records, criminal records, professional reputation and fitness for the practice of law and such other information as may be received, all of which will be reported only to the admitting authority. I agree to give any further information that may be required concerning my past record. I understand that the contents of my character report are confidential.

I also authorize and request every person, firm, company, corporation, governmental agency, law enforcement agency, court, association or institution having control of any documents, records or other information pertaining to me, to furnish to the Maine Board of Bar Examiners any such information, including documents, records, bar association or State bar governing agency files regarding charges or complaints filed against me, including any complaints erased by law, whether formal or informal, pending or closed, or any other pertinent data; and to permit the Maine Board of Bar Examiners or any of its agents or representatives to inspect and make copies of such documents, records or other information, excepting any information with respect to a juvenile offense.

I also authorize the Maine Board of Bar Examiners to obtain any information from my official record on file with the United States Selective Service System. I further authorize the National Personnel Records Center, in St. Louis, MO or other custodian of my military record to release and furnish to the Maine Board of Bar Examiners information or photocopies of my military personnel and related medical records, including but not limited to a copy of my DD Form 214, Report of Separation, and I do hereby consent to the release of such information.

I hereby release, discharge and exonerate the Maine Board of Bar Examiners, its agents and representatives, including but not limited to expert witnesses or evaluators consulted or used by the Board or its staff, and any person so furnishing information from any and all liability of every nature and kind arising out of the furnishing or inspection of such documents, records, and other information as authorized herein or the investigation made by the Maine Board of Bar Examiners to which I hereby consent.

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant (Sign in Blue or Black Ink)

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public (Sign in black ink)

My commission expires \_\_\_\_\_

Seal or stamp must be affixed to each original.

**STATE OF MAINE BOARD OF BAR EXAMINERS**

29. Submit **three original notarized copies** of the above Authorization and Release Form.

**CONTINUING APPLICATION AND AUTHORIZATION FOR RELEASE OF INFORMATION**

I understand this application for admission to the practice of law in the State of Maine is a continuing application and must show correctly and fully the information herein sought as of the date of my taking the oath of an attorney at law. I will, therefore, before such time and not later than thirty (30) days (whichever is earlier) after the happening of any events which change any response to the requests for information sought herein, notify the Board by filing an amendment to this application as to any such change.

I further understand that the Board may release sample essay answers to applicants pursuant to Maine Bar Admission Rule 10(i). I hereby authorize the Board of Bar Examiners to utilize any of my essay answers, without identifying me by name, for this purpose without requiring any advance notice of same.

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant (Sign in Blue or Black Ink)

**VERIFICATION**

\_\_\_\_\_, being first duly sworn, says:

I hereby certify that I have read Maine Bar Rule 3 (the Code of Professional Responsibility), the Code of Judicial Conduct and the Maine Bar Admission Rules and intend to devote the necessary time toward acquainting myself, prior to the Bar Examination, with these standards, ideals and rules.

I have read the foregoing questions, and have answered the same fully and frankly. The answers are complete and true to my own knowledge. I have personally handwritten or typed the answers or they have been prepared under my supervision.

\_\_\_\_\_  
Signature of Applicant (Sign in Blue or Black Ink)

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public (Sign in Blue or Black ink)

My commission expires \_\_\_\_\_

Seal or stamp must be affixed to each original.

**STATE OF MAINE BOARD OF EXAMINERS**  
**CONSENT TO DISCLOSURE OF SOCIAL SECURITY NUMBER**

Pursuant to 5 U.S.C. § 552a (the Federal Privacy Act of 1974) and 42 U.S.C. § 405(c)(2)(C)(i), disclosure of your Social Security number for State tax administration purposes is mandatory. Section 175 of Title 36 of the Maine Revised Statutes requires the Maine Board of Bar Examiners to report the Social Security number of each applicant seeking admission to the Maine bar to the Maine State Tax Assessor in order that the Tax Assessor may make a determination of failure to fulfill tax return or payment obligations. An unfulfilled tax obligation may result in denial of admission to the Maine bar. The Maine Board of Bar Examiners will treat your Social Security number as confidential tax information pursuant to Section 191 of Title 36 of the Maine Revised Statutes.

Disclosure of your Social Security number is voluntary for the purposes of expediting completion of the character review required by Rule 9 of the Maine Bar Admission Rules. Your written authorization of the disclosure of your Social Security number for character review purposes helps the Maine Board of Bar Examiners and its employees and agents, including the National Conference of Bar Examiners, avoid errors of identity that may cause problems and delay in Maine bar certification and licensing. If you authorize disclosure of your Social Security number for character review purposes, no other disclosure will be made of your Social Security number except for State tax administration purposes as required by statute.

**AUTHORIZATION AND CONSENT**

I, (Name) \_\_\_\_\_, born (Date of Birth) \_\_\_\_\_,  
born at (City) \_\_\_\_\_, (State) \_\_\_\_\_, (Country) \_\_\_\_\_,

hereby acknowledge and understand that disclosure of my Social Security number to the Maine State Tax Assessor for tax administration purposes as required by Maine statute and authorized by Federal statute is mandatory. I acknowledge and understand that disclosure of my Social Security number for purposes of expediting the character review process required for Maine bar admission is voluntary. I hereby authorize the Maine Board of Bar Examiners, its employees, and its agents, including the National Conference of Bar Examiners, to disclose my Social Security number to every person, agency, and entity having control of any documents, records, or other information, including credit records, pertaining to me; and I hereby consent to the use of my Social Security number for purposes of the investigation and verification necessary to complete the character review required for admission to the Maine bar. I understand that except for disclosure for character review purposes as authorized by me, no other disclosure shall be made of my Social Security number by the Maine Board of Bar Examiners except as authorized by Maine statute for tax administration purposes.

\_\_\_\_\_  
Signature of Applicant (Sign in Blue or Black Ink)

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public (Sign in black ink)

My commission expires \_\_\_\_\_

Seal or stamp must be affixed to each original.

**STATE OF MAINE BOARD OF BAR EXAMINERS**

**ALL APPLICANTS MUST COMPLETE THE INFORMATION BELOW**

LAST NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

MIDDLE NAME: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

NCBE NUMBER: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (mm/dd/yy)

DATE OF APPLICATION: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (mm/dd/yy)

EXAMINATION DATE: \_\_\_\_ / \_\_\_\_ (mm/yy)

JURISDICTION APPLIED TO: MAINE

LIST ANY OTHER NAMES YOU HAVE BEEN LEGALLY KNOWN BY: (This does not include "nicknames" such as Joe, Pete, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*Please complete the information requested above and return this form with your completed application. Thank you.\*\*\*

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
**Applicant's Last Name**

**First Name**

**Middle Name**

**MAINE BOARD OF BAR EXAMINERS**  
135 MAINE ST, STE A, BOX 305  
BRUNSWICK, ME 04011

**FORM 1/MILITARY SERVICE**

To be used with Question 12

Social Security Number: \_\_\_\_\_ Rank: \_\_\_\_\_ Serial No.: \_\_\_\_\_

I am presently a member of the armed forces. (complete A and B)

I was a member of the armed forces. (complete A and C)

- A.  Regular armed forces:  Air Force  Army  Marine Corps  Navy  Coast Guard  
 Reserve components:  Air Force  Army  Marine Corps  Navy  Coast Guard  
 National Guard:  Air Force  Army

Date of service:

Active Duty - From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_

Reserve Duty - From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_

Nat'l Guard - From Mo/Yr \_\_\_\_\_ To Mo/Yr \_\_\_\_\_

Attach a copy of all your Reports of Separation (Form DD-214).

- B. For ACTIVE AND RESERVE PERSONNEL ONLY: Check  Active  Reserve

Present duty station \_\_\_\_\_

Address \_\_\_\_\_

Telephone number ( ) \_\_\_\_\_

Name of commanding officer \_\_\_\_\_

- C. While a member of the armed forces of the United States:

1. Did you receive an honorable discharge?  Yes  \*No

2. Were you ever court-martialed?  \*Yes  No

3. Were you ever awarded non-judicial punishment? (Art. 15 UCMJ)  \*Yes  No

4. Were you allowed to resign in lieu of court-martial?  \*Yes  No

5. Were you administratively discharged?  \*Yes  No

6. Were you ever charged with a violation of the Uniform Code of Military justice?  \*Yes  No

7. Were you asked to resign or given the opportunity to resign in lieu of judicial or administrative proceedings being instituted or carried out against you?  \*Yes  No

8. Did you serve less than your full term of any enlistment?  \*Yes  No

\*If you checked a box followed by an asterisk, provide an explanation for each answer:

- Refers to Item No. C \_\_\_\_\_ Date of Action \_\_\_\_\_

Explanation of circumstances: \_\_\_\_\_

Result, including any punishment \_\_\_\_\_

ATTACH ADDITIONAL SHEETS AS NECESSARY.

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant's Last Name                      First Name                      Middle Name

**MAINE BOARD OF BAR EXAMINERS  
135 MAINE ST, STE A, BOX 305  
BRUNSWICK, ME 04011**

**FORM 2/BONDING COMPANIES**  
To be used with Question 18

Name \_\_\_\_\_  
          First                      Middle                      Last                      Social Security Number

Name of Surety (Bonding Company) \_\_\_\_\_

Address of Surety \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Amount of money paid by Surety \_\_\_\_\_

Date Money paid \_\_\_\_\_

Reason for Bond \_\_\_\_\_

Brief explanation \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant's Last Name                      First Name                      Middle Name

MAINE BOARD OF BAR EXAMINERS  
135 MAINE ST, STE A, BOX 305  
BRUNSWICK, ME 04011

**FORM 3/RECORD OF CIVIL ACTIONS**

To be used with Questions 19 and 20

Complete title of action \_\_\_\_\_

Court file number \_\_\_\_\_

Name and complete address of court involved:

Name of court \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Plaintiff's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Plaintiff's Attorney \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Defendant's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Defendant's Attorney \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Trial date \_\_\_\_\_ Date of final disposition \_\_\_\_\_

Disposition \_\_\_\_\_

If the disposition resulted in a judgment, has the judgment been satisfied?                       Yes     No

If yes, give the date the judgment was satisfied. \_\_\_\_\_

If no, what amount is still owing? \_\_\_\_\_

Brief explanation of suit \_\_\_\_\_

\_\_\_\_\_  
Attach a copy of the pleadings, including complaint, answer, judgments and/or final orders. If the required documentation is no longer available, attach a statement indicating what efforts have been made to locate the documentation, including verification from any applicable law enforcement agency or court clerk that the records are no longer available.



\_\_\_\_\_,  
Applicant's Last Name

\_\_\_\_\_,  
First Name

\_\_\_\_\_  
Middle Name

**MAINE BOARD OF BAR EXAMINERS  
135 MAINE ST, STE A, BOX 305  
BRUNSWICK, ME 04011**

**FORM 4/RECORD OF BANKRUPTCY OR INSOLVENCY**

To be used with Question 23

Date bankruptcy filed \_\_\_\_\_

Complete title of action \_\_\_\_\_

Court file number \_\_\_\_\_

Name and complete address of court involved:

Name of court \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name and addresses of major creditors:

Name of creditor \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of creditor \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of creditor \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of final disposition \_\_\_\_\_

Disposition \_\_\_\_\_

Were any adversary proceedings instituted?

Yes  No

Were there any allegations of fraud?

Yes  No

Were any debts not discharged?

Yes  No

Please provide a brief description of circumstances surrounding filing petition for bankruptcy.

Attach a copy of the COMPLETE petition for bankruptcy, including all schedules of indebtedness and discharge from bankruptcy order. If the required documentation is no longer available, attach a statement indicating what efforts have been made to locate the documentation, including verification from any applicable law enforcement agency or court clerk that the records are no longer available.

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant's Last Name First Name Middle Name

**MAINE BOARD OF BAR EXAMINERS  
135 MAINE ST, STE A, BOX 305  
BRUNSWICK, ME 04011**

**FORM 5/RECORD OF CRIMINAL CASES**

To be used with Question 22

Date of incident (or time period involved) \_\_\_\_\_

Location \_\_\_\_\_  
City County State

Title of complaint or indictment \_\_\_\_\_

Criminal Number \_\_\_\_\_

Name and complete address of court involved:

Name of court \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Names and address of law enforcement agency involved:

Name of law enforcement agency \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date first heard \_\_\_\_\_

Charge(s) at time of arrest \_\_\_\_\_

Charge(s) at time of trial \_\_\_\_\_

Date of final disposition \_\_\_\_\_

Final disposition \_\_\_\_\_

Brief description of incident \_\_\_\_\_

\_\_\_\_\_

Attach a copy of the arresting officer's report, complaint, indictment, trial disposition, sentence and appeal, if any. If the required documentation is no longer available, attach a statement indicating what efforts have been made to locate the documentation, including verification from any applicable law enforcement agency or court clerk that the records are no longer available.

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant's Last Name

First Name

Middle Name

**MAINE BOARD OF BAR EXAMINERS  
135 MAINE ST, STE A, BOX 305  
BRUNSWICK, ME 04011**

**FORM 5T/RECORD OF TRAFFIC CASES**

To be used with Question 21(A) and (B)

Social Security Number: \_\_\_\_\_ Date of incident (or time period involved) \_\_\_\_\_

Location \_\_\_\_\_  
City County State

Title of complaint, indictment, or administrative action \_\_\_\_\_

Case Number \_\_\_\_\_

Name and complete address of court or administrative agency involved:

Name of court \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name and address of law enforcement agency involved:

Name of law enforcement agency \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date first heard \_\_\_\_\_

Charge(s) at time of arrest or summons \_\_\_\_\_

Charge(s) at time of trial or hearing \_\_\_\_\_

Date of final disposition \_\_\_\_\_

Final disposition \_\_\_\_\_

Brief description of incident \_\_\_\_\_

In cases where there is alcohol or drug involvement, attach a copy of the arresting officer's report, complaint, administrative summons or notice, indictment, trial disposition, administrative decision, verdict, notice and appeal, if any. If the required documentation is no longer available, attach a statement indicating what efforts have been made to locate the documentation, including verification from any applicable law enforcement agency or court clerk that the records are no longer available.

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant's Last Name

First Name

Middle Name

**MAINE BOARD OF BAR EXAMINERS  
135 MAINE ST, STE A, BOX 305  
BRUNSWICK, ME 04011**

**FORM 5S/RECORD OF DRIVER'S LICENSE SUSPENSION OR REVOCATION**

To be used with Question 21(D)

Social Security Number: \_\_\_\_\_

Date of incident (or time period involved) \_\_\_\_\_

Location \_\_\_\_\_  
City County State

Title of complaint, indictment, or administrative action \_\_\_\_\_

Name and complete address of court or administrative agency involved:

Name of court \_\_\_\_\_

Address \_\_\_\_\_

City State Zip

Name and address of law enforcement agency involved:

Name of law enforcement agency \_\_\_\_\_

Address \_\_\_\_\_

City State Zip

Date first heard \_\_\_\_\_ Case Number \_\_\_\_\_

Charge(s) at time of arrest or summons \_\_\_\_\_

Charge(s) at time of trial or hearing \_\_\_\_\_

Date of final disposition \_\_\_\_\_

Final disposition \_\_\_\_\_

Brief description of incident \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

In cases where there is alcohol or drug involvement, attach a copy of the arresting officer's report, complaint, administrative summons or notice, indictment, trial disposition, administrative decision, verdict, notice and appeal, if any. If the required documentation is no longer available, attach a statement indicating what efforts have been made to locate the documentation, including verification from any applicable law enforcement agency or court clerk that the records are no longer available.

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant's Last Name                      First Name                      Middle Name

**MAINE BOARD OF BAR EXAMINERS  
135 MAINE ST, STE A, BOX 305  
BRUNSWICK, ME 04011**

**FORM 6/DEBTS: DEFAULTS; PAST DUE; REVOCATIONS**  
To be used with Question 24

Social Security Number: \_\_\_\_\_

1. This FORM refers to QUESTION 24. (Circle appropriate subsection) A B C D

Type of Debt:  Credit Card  Charge account  Student Loan  Support  Other

Account Number \_\_\_\_\_ Date of Last Payment \_\_\_\_\_

Original Amount of Debt \_\_\_\_\_ Current Balance \_\_\_\_\_

Name of Entity Extending Credit \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If different from above, current creditor or former spouse(s) on this debt:

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Account Number \_\_\_\_\_

Current status of this debt \_\_\_\_\_

Describe the history of this debt, including any actions taken to collect it and any defenses:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. If you answered No to QUESTION 24 (E) please provide a complete explanation for why you failed to file state or federal income taxes in any year; including what year you failed to file, where you were a resident at the time, which returns were not filed and what steps, if any, you have taken to remedy this matter, if required.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**THE MAINE BOARD OF BAR EXAMINERS**

**135 MAINE ST, STE A, BOX 305 • Brunswick, Maine 04011  
(207) 623-2464 • www.mainebarexaminers.org**

**UNDERGRADUATE/GRADUATE/LAW SCHOOL CERTIFICATION**

**Applicant Instructions: Complete the upper part of this form. Sign and date this form. Do NOT write on the remainder of the form. Forward this signed form to the Dean or appropriate designated official of your undergraduate, graduate and/or law school.**

Name of Applicant \_\_\_\_\_ Date of birth \_\_\_\_\_

Social Security Number \_\_\_\_\_ Date of bar exam \_\_\_\_\_

School \_\_\_\_\_ Dates attended \_\_\_\_\_

I hereby consent to the release of the information requested in this form.

**X** \_\_\_\_\_  
Signature of Applicant Date

\*\*\*\*\*  
**School Official Instructions: Complete both pages of this certification form and mail completed form directly to the Maine Board of Bar Examiners.**

I, \_\_\_\_\_, hereby certify that I am the \_\_\_\_\_  
(Name of Official) (Title of Official)  
of \_\_\_\_\_; that \_\_\_\_\_  
(Name of School) (Name of Applicant)

entered said school on \_\_\_\_\_; that this school was accredited by \_\_\_\_\_  
(Date) (Accrediting Organization)

at the time of the Applicant's attendance and that the degree of \_\_\_\_\_ was conferred  
(Degree)

upon the Applicant on \_\_\_\_\_. (PLEASE ATTACH TRANSCRIPT).  
(Date)

- I certify that I have conducted a review of the applicant's record maintained by this school.
- I certify that I am not aware of and my review of the record has not revealed any incident in which the applicant was accused of or found to have violated any law or statute or any disciplinary, honor, or ethics code.

- I certify that I am not aware of and my review of the record has not revealed any incident in which the applicant displayed any dishonesty.
- I certify that I am not aware of and my review of the record has not revealed any incident in which the applicant failed to meet a material obligation.
- I certify that I am not aware of and my review of the record has not revealed any incident in which the applicant breached a duty of trust.
- I certify that I am not aware of and my review of the record has not revealed any incident in which the applicant exhibited any conduct that would suggest he or she lacks the mental or emotional stability to practice law or abuses or is addicted to alcohol or drugs.
- I certify that the applicant's school admission process and record revealed no derogatory information about the applicant's conduct.
- I certify that I have no knowledge of any fact or circumstance that reflects adversely upon the moral character or ethical qualification of the applicant.
- I certify that I have answered with complete candor, regardless of whether the record for any of the aforementioned actions was expunged or sealed, and that the information provided is true and correct.
- I cannot with complete candor make one or more of the certifications requested above and thus cannot sign below to so certify. I attach a letter of explanation with documents appended as necessary to explain fully why I cannot certify as requested.

**X**

\_\_\_\_\_  
Signature of designated school official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of designated law school official

\_\_\_\_\_  
Title of designated law school official

**AFFIX  
SCHOOL  
SEAL  
HERE**

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant's Last Name First Name Middle Name

MAINE BOARD OF BAR EXAMINERS  
135 MAINE ST., STE A, BOX 305  
BRUNSWICK, ME 04011

### REFERENCE QUESTIONNAIRE

This questionnaire is to be used by applicants who have NOT been admitted to practice in any jurisdiction for one year or more. Maine Bar Admission Rule 5(c)(4).

**TO THE APPLICANT:** You must have three (3) of the people you list as references in your application complete this questionnaire. The Board requests that your references have known you for at least five (5) years. Each person completing the form must return it directly to the Board at the above address.

**TO THE PERSON COMPLETING THIS FORM:** Each question below must have an answer. To your knowledge has the above applicant:

1. Been convicted of any crime or pleaded guilty or nolo contendere to any criminal charge?  
 No  Yes If yes, please explain.
2. Been subject to any disciplinary action, including academic?  
 No  Yes If yes, please explain.
3. Been censured, admonished or suspended by any Court, ethics or grievance entity, administrative agency or other entity?  
 No  Yes If yes, please explain.
4. Failed to demonstrate the character and conduct necessary to assume the trust placed in lawyers by the public and clients?  
 No  Yes If yes, please explain.

How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

NAME: \_\_\_\_\_

Print

\_\_\_\_\_  
Signature

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Your Daytime Phone Number

\_\_\_\_\_

\_\_\_\_\_  
Your Email Address



SAMPLE ONLY