

**SEEKING A PRELIMINARY DETERMINATION FROM THE MAINE BOARD OF BAR EXAMINERS OF
YOUR ELIGIBILITY FOR ADMISSION ON MOTION**

If you are considering applying for admission on motion to the Maine Bar under Maine Bar Admission Rule 11A, you may ask the Board to determine, on a preliminary basis, whether your “active practice of law,” as that term is defined in Rule 11A, satisfies the requirements for admission on motion to the Maine bar.

Such requests can be made by sending a letter either by e-mail (plus a check for the \$250 fee by regular mail) to execdir@mainebarexaminers.org or send both letter and check by regular mail addressed to:

Executive Director
Maine Board of Bar Examiners
135 Maine St, Ste A, Box 305
Brunswick, ME 04011

Your request should:

1. State your full name, the name of the law school from which you graduated, and the year in which you graduated.
2. State the jurisdiction(s) to which you are (or have been) admitted to practice law and, for each jurisdiction, state the date of admission, whether you are currently an active member in good standing of the bar of that jurisdiction, and whether there have been any breaks in your status as an active member in good standing since admission (due to, for example, an administrative or disciplinary suspension or assuming inactive status).
3. Include a detailed description of the full-time work you have performed during the previous **FIVE** years that comes within Rule 11A’s definition of “active practice of law,” stating the position(s) you held and dates and location(s) of your employment. You must show full-time, active practice of the law for at least 36 months during that five-year period.

The Board will consider your request and may ask you to provide additional information. If you have provided sufficient information to permit the Board to do so, the Board will provide a preliminary determination of whether you have satisfied the “active practice of law” requirement for admission on motion.

Final determinations on this point, as well as on the other requirements for admission on motion, will only be made after you submit your application form and accompanying materials.