

MAINE BOARD OF BAR EXAMINERS

****REQUIRED READING****



NOTICE AND INSTRUCTIONS **TO APPLICANTS**

FEBRUARY 2026 EXAMINATION

February 24, 2026 and February 25, 2026

Maine Board of Bar Examiners
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Applicants who are granted testing accommodations should follow their specific instructions provided by the Executive Director for registration times, reporting to their assigned rooms, time allotments and exam day schedules.

PREFACE

The information contained in the following Notice and Instructions to Applicants applies to the conduct of the Maine bar examination. Maine Bar Admission Rules, henceforth referred to as M.B.A.R., apply to the application, examination, and qualification process up to and including when you take the oath of admission to the Maine Bar. Courtesy seat applicants must also comply with M.B.A.R. and violations may be reported to the jurisdictions to which a courtesy seat applicant is applying for admission. An applicant's violation of or failure to follow any of these instructions or any other instructions provided before or during the examination could result in penalty to the applicant, up to and including, reporting to other jurisdictions, having the Board declare the applicant's examination null and void, and/or commencement of a character and fitness investigation pursuant to M.B.A.R. 9.

Included in this booklet are instructions for the exam and potential changes that resulted from the COVID-19 pandemic in 2020. Any planned or tentative changes due to COVID-19 or other public health concerns are underlined throughout this booklet. Finalized COVID-19 or other health concern protocols or requirements will be provided through the portal on the Announcements Page and posted on our website closer to the exam dates.

Each applicant is required to attest in writing that they have read and understand these instructions in this booklet. The Examination Instructions Certificate is your statement that you have read the instructions. It must be signed and uploaded to your portal by **February 10, 2026.**

Any questions concerning these instructions should be directed to the Executive Director through your portal.

MAINE UBE BAR EXAMINATION
NOTICE AND INSTRUCTIONS
February 24, 2026 and February 25, 2026

LOCATIONS: Doubletree by Hilton Hotel, 363 Maine Mall Rd. South Portland, ME

DATES: Tuesday, February 24, 2026 (MPT and MEE)
Wednesday, February 25, 2026 (MBE)

TIMES: February 24 and February 25: Registration times to be determined to provide for COVID-19 distancing and screening prior to entry and those with accommodations.

Morning exam sessions should begin promptly at 9:30 both days but COVID-19 requirements may necessitate staggered start times.

Afternoon exam session start times will be announced in each exam room after the morning session.

No applicant will be admitted to any session once the exam has started. Anyone arriving during the instructions will be admitted at the Executive Director's or their designee's discretion only.

ALL EXAM INFORMATION, INCLUDING BUT NOT LIMITED TO EXAM TOPICS AND QUESTIONS, IS CONFIDENTIAL AND SHOULD NOT BE DISCUSSED BEFORE, DURING OR AFTER THE EXAM.

REQUIREMENTS:

ENTRY: Applicants may be required to wear the face masks provided by the Board at all times in and around the venue.

Registration: Applicants must present photo identification to be admitted to the exam each day. Acceptable forms of identification are 1) your passport, or 2) a current driver's license or other government issued form of identification with a photograph. Check-in after the lunch break is also required. Once applicants enter the exam room, they will not be allowed to leave the room to use the restroom until after the exam instructions have been read. **Please use the restroom prior to registration.**

SEATING: You are **REQUIRED** to have the following at your seat:

1. Photo identification
2. Properly worn mask (if required) provided by the Board each session
3. Applicant number card (supplied by the Board at registration or earlier)
4. Seating card (supplied by the Board at registration or earlier)
5. NCBE number card (supplied by the Board on Day 2)
6. Non-retractable Pens with blue or black ink and/or #2 pencils (Day 1)
7. No. 2 pencils only (Day 2)

PERMITTED BUT OPTIONAL: In addition to the required items, the items below are permitted at your seat. Anything not listed here is not permitted on, under, or around yours or any applicant's seat or around any of the examination tables unless previously approved by the Executive Director (see **Medical Alert Form**).

1. Tissues
2. Clear, non-alcoholic, beverage in a clear container with a closeable cover/lid. (No coffee/tea, canned beverages, dark or colored soda, etc.)
3. Eyeglasses (without a case)
4. Eye drops
5. Ear plugs (provided by the Board)
6. Non-hooded sweater or sweatshirt. RECOMMENDED as room temperatures may vary. Dressing in layers is also permitted.

Applicants will be required to sign a Pledge of Compliance form regarding the Requirements and Prohibitions during the opening instructions on each day of the exam.

PROHIBITED FROM THE EXAM ROOM:

All cell phones, smartphones, tablets, iPods, smart glasses, any two-way communication and/or similar electronic communication devices are NOT permitted inside any examination room. This includes devices that are turned off and stored in a briefcase, backpack, handbag, or purse, etc.

Violation of this prohibition may result in confiscation of your electronic device, expulsion from the examination, and disqualification of your scores. If you are unable to leave these items in another location such as your car, room, or home, the Board will hold such devices for the entire day in envelopes marked with your name. The devices are not returned during any break including lunch. Storage is not available from the hotel.

PROHIBITED FROM YOUR SEAT AREA and EXAM TABLE:

1. **Food** is prohibited. (Please refer to the **Medical Alert Form** to notify the Executive Director if an accommodation is needed.)
2. **Hats, hooded sweatshirts or sweaters, or similar head gear; multi-pocketed clothing, pajamas or outerwear** are prohibited. Religious clothing, headwear, and/or traditional dress may be worn but is subject to inspection. Prior notice to the Executive Director is required and will assist with arranging respectful inspections.
3. **External mouse or keyboard.**
4. **Highlighters.**
5. **Retractable pens** (even though pens are allowed on Day 1, applicants are not allowed to use pens that you have to push to use).
6. **Mechanical pencils and pens on Day 2** are prohibited.
7. **Personal flash drives** are prohibited. (see instructions for laptop users)
8. **Watches, fitness trackers, and other items** must be stored in your bag in the designated area of the exam room. All alarms and sounds must be turned off.

Applicants will be required to sign a Pledge of Compliance form regarding the Requirements and Prohibitions during the opening instructions on each day of the exam.

I. SCHEDULE

A. Day 1 Session One

- a. Registration* for entry into the Exam rooms begins at **8:30 a.m.** unless otherwise notified to accommodate COVID-19 protocols. *Please use the restroom before registration as you will not be allowed to leave the exam room until after the exam instructions have been read.*
- b. All applicants should be seated by **9:00 a.m.** unless otherwise notified.
- c. Presentation of exam instructions.
- d. Exam begins at **9:30 a.m.** unless otherwise notified.
- e. **Exam is three (3) hours for two (2) Multistate Performance Test exercises.**

- B. Lunch for approximately 1 hour. Return time will be announced and posted. Take your **mask (if required), ID, applicant number card** and **seat assignment card** with you. These items will be required to enter for Session Two.

C. Day 1 Session Two

- a. Check-in to re-enter the exam rooms will begin approximately 5-10 minutes before the return time unless otherwise notified.
- b. All applicants should be seated by the designated time.
- c. Presentation of exam instructions.
- d. Exam begins at the designated time.
- e. **Exam is three (3) hours for six (6) essays for the Multistate Essay Exam.**

D. Day 2 Session One

- a. Registration* for entry in the exam rooms begins at **8:30 a.m.** unless otherwise notified to accommodate COVID-19 protocols. *Please use the restroom before registration as you will not be allowed to leave the exam room until after the exam instructions have been read.*
- b. All applicants should be seated by **9:00 a.m.** unless otherwise notified.
- c. Presentation of exam instructions.
- d. Exam begins at **9:30 a.m.** unless otherwise notified.
- e. **Exam is three (3) hours for 100 Multistate Bar Exam questions.**

- E. Lunch for approximately one hour. Return time will be announced and posted. Take your **mask (if required), ID, Applicant # card, NCBE # card,** and **Seat # card** with you. They will be required to enter for Session Two.

F. Day 2 Session Two

- a. Check-in to re-enter the exam rooms will begin approximately 5-10 minutes before the return time unless otherwise notified.
- b. All applicants should be seated by the designated time.
- c. Presentation of exam instructions.
- d. Exam begins at the designated time.

e. Exam is three (3) hours for 100 Multistate Bar Exam questions.

***Applicants who are granted testing accommodations should follow their specific instructions for registration times, reporting to their assigned rooms, time allotments and exam day schedules.**

G. Explanation and Elaboration

End of each Exam Session

A monitor will announce when 15 minutes are left in the exam session. Continue working until you are told to stop. Remain in your seats until all materials are collected and you are told you may leave. **Applicants will not be allowed to leave the exam room if they finish the exam early, so please plan your time accordingly.**

Time

The Board of Bar Examiners provides an electronic count-down clock in the main exam room which will be the official timing device for that room. The Board will rely solely on the electronic clock for calculation of time. It will also provide manual clocks within the exam room, which are for applicant convenience only and not official time keeping devices.

If distanced seating is needed, smaller rooms may be used for additional seating of examinees and those granted accommodations. The Board will provide clocks in the other rooms. The Board will rely solely upon these clocks for calculation of time and applicants are advised to pay strict attention to the examination room clocks. Monitors in these rooms will be responsible for calculation of time.

Late Arrivals

The timed examination session will begin promptly at 9:30 a.m. unless otherwise notified due to COVID-19. Applicants arriving late during the preliminary instructions will be permitted into the examination room only at the discretion of the Executive Director or their designee. **Under no circumstances will applicants be permitted to enter the examination room once the timed testing session has begun.** The same policy applies following each lunch break.

Withdrawals

Applicants who wish to withdraw or defer sitting for the examination until a future examination must notify the Executive Director, in writing through the applicant portal of their intent to withdraw from the current exam. Pursuant to M.B.A.R. 6(d), the Board will credit an applicant's fee toward any of the next four (4) administrations of the examination. The applicant will be responsible for payment of an administrative fee of \$100.00 and complying with all procedures and deadlines when re-applying.

Missed Session or Day

Applicants who fail to appear for a session will not be allowed to attend any later sessions on Day 1 or Day 2. No partial credit is given for sessions if the entire two days (4 sessions) are not completed.

Lunch Break

A lunch break of approximately one hour follows the morning sessions. Applicants **must leave** the examination room during the lunch break unless otherwise notified. After lunch, all applicants must check in wearing their mask (if required) and show their photo ID, Applicant Number Card, and Seating Card prior to re-entering the exam room. Laptops **must be left** in the examination room during the lunch break. The examination room will be monitored or locked at all times.

Food

Due to COVID-19 we are currently recommending that applicants bring their own lunch each day and plan to leave the venue to eat to avoid crowds or gatherings and comply with distancing recommendations. Restaurant dining may not be available at the hotel (if it is, the Executive Director will notify you through the applicant portal prior to the first day of the exam). There are multiple options for dining near the hotel. You must return to the exam site in time to check-in and take your seat prior to the start of the second session.

Weather

The Maine bar exam will **NOT** be cancelled or delayed because of weather conditions. Each applicant is responsible for making travel and other arrangements to ensure timely arrival each day at the examination location.

II. EXAM PROCEDURES

A. Pre-Registration:

- a. Each applicant must execute the **Examination Instructions Certificate** and upload it to their portal by **February 10, 2026**.
- b. Applicants must submit their signed documents to our office through the portal and send a message through the portal to inform the office that the documents have been uploaded by the deadline.

B. Registration and Exam Room Entry

- a. Complete on-site COVID-19 screening.
- b. Place your mask on (if required) and continue wearing properly at all times in and around the exam venue.
- c. Use restroom (if needed) prior to check-in.
- d. Check-in at the designated registration tables with your photo identification for each session.
- e. Receive your **applicant number, seating assignment card** (Day 1, Session 1), and **NCBE number card** (day 2 only).
- f. Check-in cell phones and other electronics with the designated monitor if they are still in your possession (see page 6 for additional information and policy). Keep your laptop if you are using one for the exam on Day 1.
- g. Enter the exam room and find your seat (monitors will be available to assist).
- h. Display your id and cards, applicant number card, seating card, NCBE# card (Day 2), pencils, and pens (if applicable) in front of you at your seat.
- i. Follow any available instructions for laptop preparation, etc. (Day 1 only)
- j. You may not exit the exam room for the restrooms until after the exam has started.
- k. **Bags, purses, briefcases, backpacks, and other personal items brought to the exam must remain in the designated areas at all times during the examination. Be sure that watches, fitness trackers, etc. are turned off.**

C. Exam Room

- a. Prepare laptops for the examination according to instructions. IT will be available to assist. (Day 1 only)
- b. Pencil sharpeners are available for those writing their answers in pencil or for use on Day 2.
- c. Prepare **applicant number cards**, once instructions are available.

- d. All applicants should be seated and ready for instructions by 9:00 a.m. unless otherwise notified.
- e. Reading of instructions and distribution of materials.
- f. Exam starts.
- g. **Restrooms:** Applicants must sign out and back in to use the restrooms. No more than two applicants may be out of the exam room at a time (one applicant at a time per bathroom).
- h. An announcement will be made when there are fifteen (15) minutes remaining in a session. **All applicants must remain in their seat and in the exam room once the 15-minute warning has been announced.**
- i. **Exam End:** Remain in your seats until all materials are collected and you are permitted to leave.
- j. No examination materials, including questions, answer booklets, laptop testing answers, or scrap paper may be removed from the examination room at any time.

D. Laptop Testing

- a. **Information sheets** regarding laptop use and question set-up within each exam will be distributed at the exam.
- b. All answers will be uploaded to a secured server. **Do not bring flash drives.** Wireless mouse and keyboard equipment are not allowed.
- c. Scrap paper will be provided to laptop users only. Nothing written on the scrap paper will be considered in the grading process. It will be collected.
- d. Applicants who finish early are NOT permitted to leave early from either session.

E. Non-Laptop/Handwriting Testing

- a. Answer booklets are provided for all handwritten answers.
- b. Applicants who are handwriting answers to the MPT and MEE may use non-push black or blue ink pens or #2 pencils. Highlighters are not allowed either day of the exam.
- c. Every answer booklet must be identified with the **Applicant Number** and the **Question number** written legibly on the front cover.
- d. Be sure that the response to each question is written in the corresponding answer packet and is written legibly.
- e. Scrap paper is not provided. The non-ruled sides of pages in the answer booklets may be used as scrap paper. Nothing written on the non-ruled side of the booklets will be considered in the grading process. Do not tear pages out of the answer booklets.
- f. Draw a slash through any page that is written on in error or which the grader should disregard.

- g. Applicants who are handwriting responses are NOT permitted to leave early from any session.
- h. Applicants should pay close attention to what the monitor records when they collect your answer booklets. The Board will rely on the Monitor's records should a dispute arise.

F. Time

- a. Time is officially monitored by an electronic count-down clock, provided by the Board, in the main exam room at the DoubleTree. This is the official measure of time for that room.
- b. Analog clocks are provided within the main exam room for applicants' convenience only.
- c. Clocks, provided by the Board, are the official measure of time in the additional and accommodations rooms.
- d. Monitors in each additional or accommodation room will calculate the time.
- e. When 15 minutes remain in each exam session, an announcement will be made.
- f. When time expires, an announcement will be made and all applicants must stop responding (writing or typing) immediately.
- g. Any applicant observed writing or typing after time has expired will be reported to the Board and the applicant's examination may be deemed null and void.
- h. During the exam, remaining time may be posted in the exam room periodically as a courtesy.
- i. **Lunch break** between sessions will be approximately one (1) hour. Return time will be announced and posted.
- j. **Unforeseen Interruptions** to the Exam Session will not be penalized but emergency procedures and directions from the Executive Director or their designee must be followed. See Interruptions/Emergencies for more information.
- k. Smoking breaks are not allowed.

G. Noise

- a. The hotel will be operating during the examination. While best efforts are made to provide examinees with a quiet space to take the exam, the space is not a noise-free environment. For this reason, ear plugs will be provided by the Board for applicant use.

H. Violations

- a. **An applicant's violation of or failure to follow any of these Instructions or any other instructions provided before, during, or after the examination**

could result in a penalty to the applicant, up to and including having the Board declare the applicant's examination NULL and VOID.

- b. Any violation of or failure to follow any of these instructions may also be considered by the Board as a reflection on the applicant's character and fitness to practice law and may result in notice to other jurisdictions or proceedings against the applicant pursuant to M.B.A.R. 9 Conduct During Examination.

I. Explanation and Elaboration

Examination Instructions Certificate: After reviewing this instruction and information packet, sign the Examination Instructions Certificate and return to the Maine Board of Bar Examiners by uploading the signed document to their applicant portal by **February 10, 2026**.

Identification: Photo identification is required. A current driver's license or other current government-issued identification such as a passport is acceptable.

Applicant Number and Applicant Number Cards: The Board uses Applicant Numbers (randomly assigned) as the sole source of identifying exam papers during the scoring process and for the first posting of exam results on the website. Each applicant will be given a numbered envelope containing two numbered cards. During the presentation of instructions on Day 1, you will be given directions for identifying and returning one Applicant number card.

Applicants will keep the second card (during and after the exam) as a reminder of their applicant number. You may not write, print, or mark anything on the applicant number card during the exam. You must bring this card to all sessions of the examination and keep it on the table in front of you with your photo ID at all times. **YOUR APPLICANT NUMBER MUST BE WRITTEN ON ALL ANSWER BOOKLETS COLLECTED AND WHERE DIRECTED.**

Additional information about the use of the Applicant Number is available in Section IV.

Seating and Seating Cards: During the registration process, all applicants will be assigned a seat number and given a seating card. Applicants must retain and bring this seating card to all subsequent sessions of the exam and display it at their seat. The Executive Director will make every attempt to accommodate reasonable requests for changes in seating assignments. Notice through the applicant portal will indicate if a numbering system will be used to facilitate distancing at screening and registration.

NCBE Number Card: Your NCBE number on a card will be provided on Day 2 for use on the MBE.

Dress Code: Applicants are expected to dress in a respectful manner. Pajamas, revealing and ill-fitting clothing are not allowed in the exam room. Applicants who wear these items to the exam will be administratively withdrawn.

Restrooms: Restrooms will be identified by signs posted at the hotel. Applicants may leave the exam room to use the restroom after signing out at the designated monitor's table. Applicants

must sign back in, as well. No more than two applicants may be out of the exam room at a time and must use separate restrooms. No applicant will be allowed to leave the examination room after the fifteen-minute warning has been announced until all materials have been collected and permission to leave is given. No applicant is permitted in any area other than the examination room or the restrooms during the exam unless specifically authorized.

Exam End: The examination questions, scrap paper and/or answer booklets are collected from all applicants at the end of each session. All applicants **must remain seated and silent** in the examination room at the end of each session until all materials are collected. Under **no circumstances** may any applicant leave the examination room until released by the Executive Director.

Laptop Testing and Information Sheets: For a fee paid separately to the software vendor, laptop testing is available for the Performance and Essay (MPT and MEE) portions of the Exam. Instructions concerning policies and procedures that apply to laptop testing are posted on the Board's website. Applicants wishing to use their laptop for Day 1 of the exam will be sent an email with instructions for downloading the requisite software during several days in late June. Please submit the required laptop form to the Board by **Tuesday, February 10, 2026**.

Interruptions/Emergencies: It is the policy of the Board of Bar Examiners that applicants taking the bar exam will not be penalized if the exam is interrupted due to unforeseen circumstances outside the control of the Board and/or applicants. In the event of such emergency, the procedures outlined below will be followed:

- (1) In the event it is necessary for all applicants to evacuate, a monitor will provide evacuation instructions. All exam questions, answers, and scrap paper are to be left face down on the table. Laptop instructions will be provided at the time. Upon returning to the room, applicants will take their assigned seats and wait for a signal from the Executive Director to resume the examination.
- (2) In the event a disturbance within the room is, in the judgment of a monitor, of such a nature to interfere with the exam, the monitor may announce that applicants are to stop writing until the disturbance is over and it is announced that the examination is to resume. All examination materials must be left face down on the table during any such disturbance. Laptop instructions will be provided at that time.

In either case, applicants **must not talk with each other or consult any written material during the delay period.** Failure to observe this practice will end the examination for any individuals involved. In both above cases, the time lost by the interruption will be added to the time allotted for the examination and a monitor will announce the new time for the end of the examination. For any applicant who has been granted time-related accommodations, the time added to make up the interruption will be in proportion to the original time established for the applicant.

Smoking: Applicants are not permitted to leave the exam room to smoke. Smoking is only allowed during the lunch break outside of the exam venue or in designated areas.

III. GENERAL EXAM INFORMATION AND FORMAT

Exam Questions

The Multistate Performance Test (MPT) is administered during the morning session*. The six MEE questions are administered during the afternoon session.

Multistate Performance Test (MPT)

It is not uncommon for the MPT to require drafting of a letter, memorandum, pleading, or similar documents. During the grading process, applicants are only referred to by their applicant number, and not by name. Therefore, **applicants are cautioned not to refer to themselves by name as part of their answer to any question.** An MPT Information Booklet is available on the NCBE website at www.ncbex.org.

Multistate Essay Examination (MEE)

The MEE is developed by NCBE and consists of six 30-minute questions. The primary distinction between the MEE and the Multistate Bar Examination (MBE) is that the MEE requires the examinee to demonstrate an ability to communicate effectively in writing. MEE study aids may be purchased from NCBE at <http://store.ncbex.org/mee/>.

Multistate Bar Examination (MBE)

The Multistate Bar Examination (MBE) is administered on Day 2 of the examination in two three-hour sessions*. Each part of the MBE includes 100 questions, one part in the morning and one in the afternoon. A one-hour (approximate) lunch break is given between sessions. Applicants **MUST** leave the examination room during the lunch break, on both days of the exam. Additional instructions regarding the MBE will be provided on the second day of the examination. An MBE Information booklet is available on the NCBE website at www.ncbex.org as well as other study aids. If you would like your MBE score transferred to another jurisdiction, please use the form found on the Board's web site.

IV. AFTER THE EXAM

Grading

NCBE scores the MBE component of the UBE. Jurisdictions grade the MEE and MPT components. The MEE and MPT scores are scaled to the MBE and UBE total scores are calculated by NCBE. The MBE is weighted 50%, the MEE 30%, and the MPT 20%. UBE total scores are reported on a 400-point scale.

* If an applicant has been granted accommodations, the order in which the exam questions are provided to the applicant may differ from the main room.

Exam Results

Pursuant to M.B.A.R. 10(e), all applicants will be sent results by regular mail or through the applicant portal within 75 days of the exam. The scoring process is anonymous and is done by applicant number only. Once the scoring process is complete and the Board votes that the results are final, Board members then receive a list of applicant names. On this same day, the results letter is mailed or uploaded to the applicant's portal to all applicants and a list of successful applicants (by applicant number only) is posted on the website. Three days after the results are mailed, the successful applicants will be listed on the website by name.

You will receive your applicant number at the exam. It is your responsibility to keep it safe and **not disclose the number to anyone**. The office will not confirm or provide applicant numbers after the exam. If it is necessary to resolve a problem or facilitate a score transfer, disclosure should be made only to the Executive Director. Never disclose your number to a Board member at any time.

If you have not received your results letter more than five (5) business days after the results have been posted on the website by name, please contact the office and arrangements may be made to email your letter to you. Please refrain from contacting the office for results prior to that time.

Multistate Bar Examination (MBE) Score Transfers

The Board charges a fee of \$25.00 to transfer an MBE score to another jurisdiction. Applicants wishing to have their MBE score transferred to another jurisdiction must use the form found on the Board's web site. **Note:** For no charge, applicants may request a personal copy of their MBE (to be sent to applicant only, by mail or email) between the time grades are released until the next application deadline. Requests may be made using the form on our web site or a signed letter, including the address where the score is to be sent. After the application deadline, applicants must submit \$25 with their written request to receive a personal copy of their MBE score. **UBE Score Transfer requests must go through the National Conference of Bar Examiners.**

Admission Information

Pre-requisites to Admission

For the Board to issue a certificate of qualification for admission under M.B.A.R. 8, each applicant must satisfy **all** requirements set forth in the Maine Bar Admission Rules, including but not limited to M.B.A. Rules 9 and 11.

Rule 9 provides that each applicant must produce satisfactory evidence of good character and fitness. If the Board receives information disclosing any grounds to doubt the good character or fitness of an applicant, applicant will receive notice and a request for further explanation and/or information; and, if necessary, the Board will conduct a hearing. An applicant may sit for the Maine bar exam before the Board concludes its investigation or inquiry regarding the applicant's character and fitness. **Any violation of these Instructions may be considered by the Board as a reflection on the applicant's character and fitness and may result in Rule 9 proceedings against the applicant.**

Rule 11 provides that each person who is admitted to the Maine Bar shall have obtained a passing grade on the Multistate Professional Responsibility Examination (MPRE), which is prepared and administered by NCBE. It is the applicant's responsibility to ensure that MPRE results are filed with the Board. If you pass the Maine bar examination but have not arranged to have a passing MPRE score transferred to Maine, you will not be eligible for admission to the bar of Maine until the Board receives that score. Currently, the passing score for the MPRE in Maine is 80.

Admission Ceremonies

Admission ceremonies information for successful applicants and locations will be provided to successful applicants with or shortly after release of the exam results.

Continuing Application

All applications for admission to the practice of law in Maine are continuing applications and must show correctly and fully the information sought therein as of the date of an applicant's taking the oath of an attorney at law. **The Board must be notified by filing a written amendment to the application before such time and not later than thirty (30) days (whichever is earlier) after the occurrence of any event which changes any response to the requests for information contained in the application, including, but not limited to, changes of address and employment status, traffic violations, litigation, financial/debt issues, etc.**

Maine State Bar Association – “Bridging the Gap”

The Maine State Bar Association (MSBA) offers an annual practical skills course for new attorneys, called “Bridging the Gap,” which will help you obtain CLE credits. For further information, please contact the MSBA directly at 207-622-7523 or visit their website www.mainebar.org.

CHECKLIST

(For your convenience only)

- ☐ Read and review all documents and information provided by Maine Board of Bar Examiners
- ☐ Read and review the Fact Sheet including the policy on cell phones, smart phones and appliances, electronics, and wardrobe, etc.
- ☐ Read and review the Notice and Instructions booklet (multiple times prior to exam day)
- ☐ Read and Review Laptop Instructions
- ☐ Sign, notarize*, and return forms to Maine Board of Bar Examiners through your applicant portal by **February 10, 2026.**
 - Examination Instructions Certificate
 - Laptop Release from Liability Form (all laptop users, *requires notarization)
 - Affidavit of Intent to Be Admitted in Maine (for non-courtesy seat applicants seeking admission to the Maine bar, *requires notarization)
 - Medical Alert Form
- ☐ Pay for and download the laptop software from ExamSoft/Exemplify during the laptop registration period: January 13, 2026-January 30, 2026.
- ☐ Read and review the checklist located in your applicant portal. Follow up on items missing from your file that are required to sit for the exam.

Please submit all forms to the Board through the portal **at the same time.**

FORMS

1. **Examination Instructions Certification:** All applicants must sign this form and upload it to their applicant portal by **February 10, 2026.**
2. **Medical Alert Form:** All applicants must complete section one to provide emergency contact information. **Only** for those applicants with a significant medical condition(s) that might require emergency medical attention or those applicants who need permission to bring in an additional item into the exam room need to complete sections 2 or 3. All applicants must sign this form and upload it to their applicant portal by **February 10, 2026.**
3. **Affidavit of Intent to Be Admitted to Maine Form:** Applicants **Seeking Admission to the Maine Bar** must complete and sign with a notary or attorney the Affidavit of Intent to be Admitted to Maine. All applicants seeking admission to the Maine Bar must complete this form and upload it to their applicant portal by **February 10, 2026.**
4. **Laptop Release Form:** Applicants **using laptops** on Day 1 for the MPT and MEE must complete and sign with a notary or attorney the Laptop Release from Liability form. All laptop applicants must read all information provided by ExamSoft through email, complete the Laptop Release Form and upload it to their applicant portal by **February 10, 2026.**

**MAINE BOARD OF BAR EXAMINERS
135 MAINE ST, STE A, BOX 305
BRUNSWICK, ME 04011**

_____,
Applicant's Last Name First Name

EXAMINATION INSTRUCTIONS CERTIFICATE

FEBRUARY 2026 EXAM

I, _____, hereby certify that:
PRINT NAME

- I. I have read and understand the Maine Board of Bar Examiners' Notice and Instructions to Applicants Booklet; and
- II. I agree to comply with those Instructions and any other instructions given to Applicants for the Maine Bar Examination.
- III. I understand that any failure to comply with those Instructions and any other instructions given to applicants for the Maine Bar Examination could result in penalty, up to and including having my exam declared null and void and may result in proceedings pursuant to Maine Bar Admission Rule 9.
- IV. I understand this form is to be signed and returned through my applicant portal no later than **February 10, 2026**.

Signed under the pains and penalties of perjury.

Date: _____

Applicant Signature

**MAINE BOARD OF BAR EXAMINERS
135 MAINE ST., STE A, BOX 305
BRUNSWICK, ME 04011**



_____, _____
Applicant's Last Name First Name

Date of Birth

RELEASE OF LIABILITY FORM

This Completed Form Must Be Uploaded to the Applicant Portal by Tuesday, February 10, 2026.

I have requested to take the essay portion of the Maine bar examination by laptop rather than writing the answers by hand. I fully understand that the use of electronic technology in completing my answers to the essay portion of the examination carries with it some risks, such as power failure, computer failure, etc. However, I have decided that the convenience of typing answers outweighs any risks that might result from a malfunction or power failure, *e.g.*, loss of material or delays that could adversely affect the quality of my answers.

Since it is my decision and is voluntary in nature, I hereby release the Maine Board of Bar Examiners, ExamSoft, and/or Examplify, their respective officers, directors, employees, agents and affiliates, and any other person, fund, or entity related to either of them, from any liability it may have relating to my having taken the bar examination by laptop. Through my signature on this document, it is my intention that this release be sufficient grounds to have any suit related to problems resulting from my taking the essay portion of the bar examination by laptop summarily dismissed.

In the unlikely event that there would be a problem such as a malfunction or power loss, it is my understanding that I would be provided the opportunity to use the remaining time to write my answers by hand. However, I fully understand that in no event would I be permitted extra time or be given any other concessions to complete the examination. I also understand that every attempt will be made to retrieve my answers from my laptop up to the point of any malfunction, but the Board of Bar Examiners, ExamSoft, and/or Examplify will not be held liable in the event such retrieval is not achieved.

Dated

Applicant Signature

STATE OF _____
COUNTY OF _____

Subscribed and sworn to or affirmed before me this _____ day of _____, 2026.

Notary Public

(Sign in black ink)

My commission expires _____

Seal or stamp must be affixed to each original.

**MAINE BOARD OF BAR EXAMINERS
135 MAINE ST, STE A, BOX 305
BRUNSWICK, ME 04011**

_____, _____
Applicant's Last Name First Name

Date of Birth

MEDICAL ALERT FORM

This form will assist the Executive Director and exam monitors in the event of a medical emergency during the administration of the examination. **Only the emergency contact information is required.** The additional information regarding medical conditions or medical devices is optional. Information provided on this form will be used solely to assist exam staff and emergency personnel in the event of an emergency and will not be accessible to Board members.

REQUIRED: Emergency Contact:

Name: _____ Relationship: _____

Telephone: _____

OPTIONAL: If you have a medical condition that might require emergency medical attention during the exam, you are requested to list below the nature of your condition and the name and telephone number of any person(s) who should be contacted in the event of an emergency.

Nature of Condition: _____

Emergency Contact: Name: _____
(if different from above)

Relationship: _____

Telephone: _____

OPTIONAL: If there are items that you are requesting to bring into the examination room, such as medicines, lumbar cushions, orthopedic devices, please identify the item(s) below and provide a brief explanation of your need.

Specific Item(s): _____

Reason: _____

All forms must be completed and uploaded to your applicant portal by **February 10, 2026.**

**MAINE BOARD OF BAR EXAMINERS
135 MAINE ST, STE A, BOX 305
BRUNSWICK, ME 04011**



_____, _____
Applicant's Last Name First Name

Date of Birth

NCBE Number

AFFIDAVIT OF INTENT TO BE ADMITTED TO THE MAINE BAR
This Form Must Be Returned through your applicant portal by February 10, 2026.

The Maine Board of Bar Examiners administers the Uniform Bar Examination to bona fide applicants for admission in Maine. Courtesy seating for admission to another jurisdiction has been suspended for the February 2026 Maine bar exam.

I state in good faith that it is my intention to be admitted to the Maine bar. I attest that I am not taking the February 2026 Maine bar exam for the sole purpose of obtaining a UBE Score to be transferred to another jurisdiction.

Applicant's Signature

Sworn to and subscribed before me this _____ day of _____, 2026.

(Notary Seal)

Notary Public for

State of _____