

INSTRUCTIONS FOR
REFERENCE QUESTIONNAIRES

For applicants not admitted to another jurisdiction for one year or more only.

1. QUESTIONNAIRES must be given to three (3) references from the list in your application who have known you for at least five years.
2. COMPLETED QUESTIONNAIRES are not required to sit for the exam.
3. **NEW!!** COMPLETED QUESTIONNAIRES can be EMAILED BY YOUR REFERENCES to documents@mainebarexaminers.org before or after the exam. They also can be sent to our mailing address:

Maine Board of Bar Examiners

135 Maine Street, Suite A Box 305

Brunswick, ME 04011

4. COMPLETED QUESTIONNAIRES ARE REQUIRED AFTER THE EXAM TO COMPLETE YOUR APPLICATION FILE. You cannot be considered for admission until your file is complete and has been approved by the Board.

MAINE BOARD OF BAR EXAMINERS
135 Maine St. Suite A Box 305
Brunswick, ME 04011

REFERENCE QUESTIONNAIRE

Applicant's Name (print first, middle, last) _____

Applicant Instructions: You must arrange for three (3) of the people you listed as references in your application complete this questionnaire and they (not you) should send it directly to the Maine Board of Bar Examiners at the above address or emailed to documents@mainebarexaminers.org . The Board requires that the three people completing the questionnaire have known you for at least five (5) years.

Reference Instructions: Thank you for completing this questionnaire. Each of the six questions below must have a response. When you complete the questionnaire, please send it directly to the Maine Board of Bar Examiners or email it to documents@mainebarexaminers.org Do not return it to the applicant or include them in the email.

To your knowledge has the above applicant:

1. **Been convicted of any crime or pleaded guilty or nolo contendere to any criminal charge?**

No Yes If yes, please explain.

2. **Been subject to any disciplinary action, including academic?**

No Yes If yes, please explain.

3. **Been censured, admonished, or suspended by any Court, ethics or grievance entity, administrative agency or other entity?**

No Yes If yes, please explain.

4. **Failed to demonstrate the character and conduct necessary to assume the trust placed in lawyers by the public and clients?**

No Yes If yes, please explain.

5. **How long have you known the applicant?** _____ (months + years)

6. **In what capacity have you known the applicant?** _____

Your name: _____ (print legibly)

Your signature: _____

Address and Phone:

Email: _____

Explanations or comments may be added to the back of this sheet.